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To Upload the Import file to Track Wrestling:

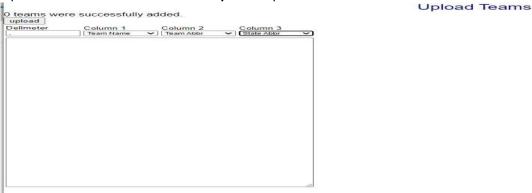
- 1. Track Wrestling allows users to import comma-delimited team lists and wrestlers from Baumspage.
 - The tournament format in Track Wrestling should be a Predefined Tournament.
 - Download and open the import files in **Notepad**, then paste them into the **Upload** text boxes.
 - Click on TRACKWR-TEAMS.TXT and TRACKWRE.TXT and paste them into the Upload box
- 2. After the online entry window closes, login to your account on **baumspage**.
- 3. Use Managers | Data Downloads | select {Tournament} | Preview | then download TRACKWR-TEAMS.TXT and TRACKWRE.TXT.



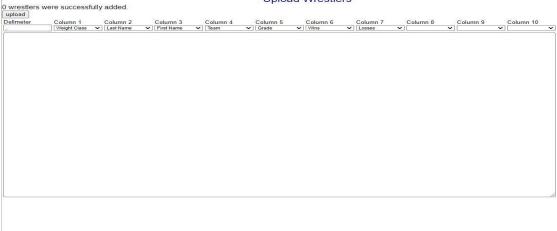
- 4. It's important that you have <u>NOT ENTERED YOUR TEAMS INTO THE TOURNAMENT PROGRAM</u> as spelling differences will cause you major problems.
 - You must use the team names from the Baumspage Download so they will match the OHSAA
 Team Names when you export the qualifiers and alternates after the tournament!
 - The team file must have three fields: Team Names, Team Abbr, State Abbr Ex. Buckeye, BUCK, OH
- Download Track Wrestling Teams Import (TRACKWR-TEAMS.TXT) and save it in your download folder or desktop.
 - In Track Wrestling, go to Teams | Upload Teams

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- Select "," for Delimeter and Team Names, Team Abbr, and State Abbr for the three columns.
- Open TRACKWR-TEAMS.TXT in Notepad and paste it into the text box.



- 5. **Download Track Wrestling Wrestlers Import (TRACKWRE.TXT)** and save it in your download folder or desktop.
 - In Track Wrestling, click Setup | Wrestlers | click More | click Upload Wrestlers.
 - Select "," for **Delimiter** and **Weight Class**, **Last Name**, **First Name**, **Team**, **Grade**, **Wins**, and **Losses** for the seven columns.
 - Open TRACKWRE.TXT in Notepad and paste it into the text box.
 - Use the **column dropdowns** to tell the importer which field each column of your file contains.



- Click Upload. *Do not click it more than once! Give it time to complete!
- You will see a message with the number of wrestlers successfully uploaded.
- Click **Registration > Wrestlers** to verify.
- 6. **Sample TRACKWRE.TXT** (opened in Excel) *There is no Heading in the import file!

	Α	В	С	D	E	F	G	
1	Wt.	Last	First	Team	Grade	w	L	
2	106	Russell	David	Bedford	9	20	19	
3	126	Williams J	John	Bedford	11	32	7	
4	132	Williams	Shawn	Bedford	11	38	5	
5	145	James	Jairod	Bedford	11	33	1	
6	152	Anderson	Kenneth	Bedford	10	9	11	
7	160	Jenkins	Quintin	Bedford	11	4	12	
8	182	Landon	Josh	Bedford	12	22	10	

- 7. A special thank you to:
 - Leo Saniuk for his input and assistance with creating the initial Track Wrestling notes.
 - John Wagner for timely updates and revisions as needed.
 - System engineer, Andrew Nieman, for developing the queries for the previews and downloads.

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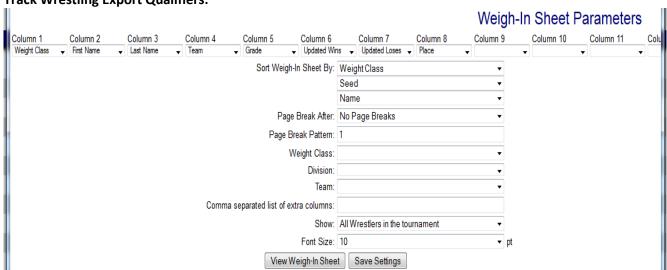
To generate the Export file of qualifiers and alternates:

- 1. To generate the file that is needed, log in as an administrator in your Track Wrestling Tournament and go to "**Print Documents**" in the left menu.
- 2. Click on "Weigh-In Sheet" and set it up as follows:
 - 1. Column 1 Weight Class
 - 2. Column 2 First Name
 - 3. Column 3 Last Name
 - 4. Column 4 Team
 - 5. Column 5 Grade
 - 6. Column 6 Updated Wins
 - 7. Column 7 Updated Loses
 - 8. Column 8 Place

3. Sort Weigh-in Sheet By - Weight Class

- 1. Page Break After No Page Break
- 2. Page Break Pattern 1
- 3. Show All Wrestlers in the tournament
- 4. Font Size 10
- 4. Click on "Save Setting" and then click on "View Weigh-In Sheet".
 - 1. You should now have a spreadsheet with the data you will need to export copy all of this info and paste it into an Excel Worksheet.
 - 2. Sort this data by "Place" and then delete all of the rows with "6" and "-1" that are on the sheet.
 - 3. Resort your spreadsheet by "Weight Class" smallest to largest and "Place" smallest to largest.
 - 4. Click on **Save**, **Name** your file "x" export where x is the name of your sectional and **Save** as type **CSV** (Comma delimited)
 - 1. Ex. NR Export.csv you will need to click on "OK" and "Yes" to do this.

Track Wrestling Export Qualifiers:



You should now have a spreadsheet with the data you will need to export – copy all of this info and paste it into an Excel Worksheet.

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See sample below:

	А	В	С	D	Е	F	G	н
						Updated	Updated	
1	Class	First Name	Last Name	Team	Grade	Wins	Loses	Place
2	106	Andre	Lowery	Shaker Hts.	10	33	5	1
3	106	Tyler	Corradi	Garfield Hts.	10	22	8	2
4	106	Hamza	Abouabdalla	Valley Forge	10	17	8	5
5	106	Aneal	Lochan	Rhodes	10	28	15	-1
6	106	David	Russell	Bedford	9	24	20	3
7	106	Hunter	Toth	St. Ignatius	9	10	19	-1
8	106	Abdul	Freeman	Maple Hts.	11	18	19	4
9	106	Justin	Benjamin	Cleveland Hts.	9	16	18	-1
10	106	Jimmy	Buk	Normandy	10	9	18	-1
11	106	Atiyyah	Herron	North Royalton	12	7	14	6
12	113	Jimmy	Ferritto	St. Ignatius	12	21	10	1
13	113	Reginald	Lowery	Shaker Hts.	12	32	6	2
14	113	Andre	Herron	North Royalton	11	30	11	4
15	113	Andre	Stowers	Maple Hts.	9	34	12	3
16	113	Catalino	Lopez	Rhodes	11	26	14	-1
17	113	Jason	Miller	Valley Forge	10	12	9	-1
18	113	Anthony	Ramos	Parma	10	20	14	5
19	113	Josh	Nelly	Garfield Hts.	9	13	11	6
20	113	Jake	Bily	Normandy	9	5	13	-1

- **Sort** this data by "**Place**" and then delete all of the "**6**" and "**-1**" places that are on the sheet.
- Re-sort your spreadsheet by "Weight Class" smallest to largest and "Place" smallest to largest.

Sorted:

	Α	В	С	D	E	F	G	Н		
						Updated	Updated			
1	Class	First Name	Last Name	Team	Grade	Wins	Loses	Place		
2	106	Andre	Lowery	Shaker Hts.	10	33	5	1		
3	106	Tyler	Corradi	Garfield Hts.	10	22	8	2		
4	106	David	Russell	Bedford	9	24	20	3		
5	106	Abdul	Freeman	Maple Hts.	11	18	19	4		
6	106	Hamza	Abouabdalla	Valley Forge	10	17	8	5		
7	113	Jimmy	Ferritto	St. Ignatius	12	21	10	1		
8	113	Reginald	Lowery	Shaker Hts.	12	32	6	2		
9	113	Andre	Stowers	Maple Hts.	9	34	12	3		
10	113	Andre	Herron	North Royalton	11	30	11	4		
11	113	Anthony	Ramos	Parma	10	20	14	5		

The file must be saved as a Comma Delimited CSV file.

- Click on Save
- Name your file export.csv
- Save as type CSV (Comma delimited) and click on "OK" and "Yes" to do this.
- Attach the export.csv file to an email to gb@baumspage.com and terry@baumspage.com.
- Include the Tournament Name, Your Name, and Your Cell Number.

Please call or send an e-mail if you need anything! Thanks.

Gary Baumgartner Terry Young

Cell: 513-594-6154 Cell: 740-517-0195

E-mail: gb@baumspage.com E-Mail: terry@baumspage.com