

## Using the Online Roster Entry for the Zak Jarzynka Memorial Ironman Tournament

The Oviedo Athletic Department will use an on-line roster entry procedure on [www.baumspage.com](http://www.baumspage.com) to submit rosters and seed nominations. The process should eliminate the need for faxes, phone calls, and/or surface mail and will provide accurate spelling of names and the most current rosters and records.

General tournament information and results will be posted at [www.zacjarzynka.org](http://www.zacjarzynka.org).

The Online Roster Entry opens at 8:00 AM on Sunday, November 30. Please test the procedure ASAP! The **FINAL** lineup **MUST** be submitted by Saturday, December 27 at 1:00 PM EST!

### Seeding Criteria

\*Florida uses District, Regional, and State. Please use corresponding tournament.

- |                             |                             |
|-----------------------------|-----------------------------|
| 1. State Place - highest    | 4. 2007-2008 Winning Record |
| 2. Regional Place - highest | 5. 2008-2009 Winning Record |
| 3. District Place - highest | *8 Match Minimum            |

To enter roster and seeds online:

- If you are not a "computer user" find an assistant, parent, friend, or athlete to help you out!
- Go to [www.baumspage.com](http://www.baumspage.com) and follow the links to the **Brute/Zac Jarzynka Ironman Tournament** and the **Online Roster and Seed Form**.
  - Last year's accounts were deleted. If you don't already have an account for this year, click on **Apply**, enter your information, select your **School** and **Sport** from the drop down menus, and then click on **Submit Application**.
    - If your school is not listed, click the **Add School** link and **submit a request**.
    - If you already have an account, click on **Login** and enter your **UserID** and **Password**.
      - The **UserID** is the e-mail address you submitted and the **Password** is what you chose!
    - If you forget either your **UserID** or **Password** click the **Help** link.
      - **UserIDs** are listed by school and **Passwords** are e-mailed to the user's email address.
  - Please apply and set up your account **NOW**. You may finalize your roster later, but setting up and testing your account **NOW** will eliminate potential problems later.
    - If you have problems check the **Help Page** first! For step-by-step instructions click the **Help** link on the **Login Page** and print the **Online Entry Instructions for Wrestling**.
      - For immediate help, send e-mail to [help@baumspage.com](mailto:help@baumspage.com) or call 513.424.6201 or 740.753.0561.
  - **Submit an "intended" roster early! Return any time before the deadline to make changes!**
    1. Use **Add/Modify Athletes** to enter your athlete's names and grades into the database.
      - At the top is a field for **Head Coach's Name**. If your name is not listed or is not correct, correct it and click **Modify**.
      - Athletes will automatically be alphabetized as you enter them on your roster.
    2. Use **Submit Event Rosters** to enter wrestlers into their weight classes.
      - Click on the weight and select the wrestler.
      - **Enter tournament criteria and records only for wrestlers that you are nominating for seeds.**
    3. Click **Save/Submit and Print Rosters** to submit your tournament entry form.
    4. Click **Printable Roster and Confirmation Form** to print a copy for your records.
  - **The entry window will close precisely at the posted entry deadline! (December 27 at 1:00 PM EST)**
  - You may login and make changes anytime prior to the entry deadline!
  - Always click **Save/Submit** and **Print Rosters** to submit the changes!
  - Hit update or refresh to view the most current data!

If there are any problems with the Online Form send an e-mail to [help@baumspage.com](mailto:help@baumspage.com), or call Gary Baumgartner at 513-424-6201 or Terry Young at 740-753-0561.

For other questions, please contact Tournament Director/Oviedo Asst Coach: Tom Coffman at [jetscoop@msn.com](mailto:jetscoop@msn.com), home: 407-366-8267, or cell: 407-493-9229.