

2013 Dover Cross Country Invitational

Dover H.S. – September 7, 2013 - 9:00 AM

The Entry Window will open at 8:00 AM on Sunday, August 11

Entry Window will close precisely at 7:00 PM on Wednesday, October 2

1. **Rosters must be submitted through Baum's Page Online Entry System before the entry deadline.**
 - a. Late entries will not be accepted! Or if accepted, they may be subject to a Late Entry Penalty.
2. **Please note the following changes on baumspage.com!**
 - a. **Inactive accounts prior to 2011-12 were deleted. Current accounts from 2012-2013 were retained, but the associations with the schools and teams were deleted.**
 - b. **The menus have been revised.** Use links below • **Coaches** • for team and athlete entry.
3. Go to www.baumspage.com and use **Online Entries** or **Login** to access your account
 - a. Click the **Help** link and print **Online Entry Instructions for CC** if you need detailed instructions.
 - b. **If you did not have an account last year, use Apply** to create your account.
 - c. **If you had an account last year, you can login using that e-mail address and password.**
4. Use • **Coaches** • | **Select Teams** to claim your **School** and **Team**.
 - a. Click **Select School** and select your school.
 - b. After the school is selected, click **Get Available School Teams**.
 - c. Click **Select Sport** and select your sport.
 - d. After the sport is selected, click **Make me the Coach**.
 - e. Repeat as necessary to if coaching multiple teams/sports/genders.
5. Use • **Coaches** • | **Cross Country** | **Modify Athletes** to enter your athletes on your alphabetic roster.
 - a. You may enter athletes one at a time by filling in name and grade, then **Add Athlete**.
 - b. Or you can **import your complete roster by pasting them** from an Excel file. Use one row per athlete: **First Name, Last Name, and Grade**. Highlight and paste into textbox, then click **Import Athletes**.
6. Use • **Coaches** • | **Cross Country** | **Submit Rosters** to enter them in a meet.
 - a. Click **Select your team** to select the level and gender, then click **Get Available Events**.
 - b. Select an event and click **Get Roster**
 - c. **The default entry form automatically includes everybody on your alphabetic roster!**
 - If an athlete is definitely going to miss the meet, select **Not Participating** before you submit.
 - Do not delete the athlete from your roster if the athlete will participate in other meets.
 - d. Click **Submit Roster** to save entries and **Get Printable Roster** to print a copy for your records.
 - Please note: Only the athletes listed are entered in the event!
7. **If there are any problems with the Online Form**, click the **Contact Us** link and submit a **Help Request**.
 - a. Please allow up to 8 hours for a response! *Most responses will be in less than 4 hours.
 - b. Call **Gary Baumgartner** at 513-594-6154 or **Terry Young** at 740-517-0195 if you need immediate help.

Create your account early and submit your roster online before the entry deadline!

Please help keep costs down! If an athlete is definitely going to miss the meet, make sure you check the **Not Participating box before submitting!**
