

# 2015 East Palestine Rotary Cross Country Invitational

East Palestine City Park – September 12, 2015 - 10:00 AM

The Entry Window will open at 8:00 AM on Sunday, August 09

Entry Window will close precisely at 12:00 PM on Wednesday, September 09

1. Rosters must be submitted through Baum's Page Online Entry System before the entry deadline.
  - a. Late entries will not be accepted! Or if accepted, they may be subject to a Late Entry Penalty.
2. Please note the following changes on [baumspage.com](http://baumspage.com)!
  - a. Inactive accounts prior to 2013-14 were deleted. Current accounts from 2013-2014 were retained, but the associations with the schools and teams were deleted.
  - b. High school athletes from last season were advanced one grade level and retained. Please review your roster and delete any athlete that did not return. Use links below [Coaches](#) for team and athlete entry.
3. Go to [www.baumspage.com](http://www.baumspage.com) and use Online Entries or Login to access your account
  - a. Click the Help link and print Online Entry Instructions for CC if you need detailed instructions.
  - b. If you did not have an account last year, use Apply to create your account.
  - c. If you had an account last year, you can login using that e-mail address and password.
4. Use [Coaches](#) | [Select Teams](#) to claim your School and Team.
  - a. Click **Select School** and select your school.
  - b. After the school is selected, click **Get Available School Teams**.
  - c. Click **Select Sport** and select your sport.
  - d. After the sport is selected, click **Make me the Coach**.
  - e. Repeat as necessary to if coaching multiple teams/sports/genders.
5. Use [Coaches](#) | [Cross Country](#) | [Modify Athletes](#) to enter your athletes on your alphabetic roster.
  - a. High school athletes from last season were advanced one grade level and retained. Please review your roster and delete any athlete that did not return.
  - b. You may enter athletes one at a time by filling in name and grade, then **Add Athlete**.
  - c. Or you can import your complete roster by pasting them from an Excel file. Use one row per athlete: **First Name, Last Name, and Grade**. Highlight and paste into textbox, then click **Import Athletes**.
6. Use [Coaches](#) | [Cross Country](#) | [Submit Rosters](#) to enter them in a meet.
  - a. Click **Select your team** to select the level and gender, then click **Get Available Events**.
  - b. Select an event and click **Get Roster**
  - c. The default entry form automatically includes everybody on your alphabetic roster!
    - If an athlete is definitely going to miss the meet, select **Not Participating** before you submit.
    - Do not delete the athlete from your roster if the athlete will participate in other meets.
  - d. Click **Submit Roster** to save entries and **Get Printable Roster** to print a copy for your records.
    - Please note: Only the athletes listed are entered in the event!
7. If there are any problems with the Online Form, click the [Contact Us](#) link and submit a **Help Request**.
  - a. Please allow up to 8 hours for a response! \*Most responses will be in less than 4 hours.
  - b. Call Gary Baumgartner at 513-594-6154 or Terry Young at 740-517-0195 if you need immediate help.

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**Create your account early and submit your roster online before the entry deadline!**

**Please help keep costs down! If an athlete is definitely going to miss the meet, make sure you check the **Not Participating** box before submitting!**

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