

Pre-Tee Instructions for Coaches and Golfers

Updated: 9-23-23

For the Coaches before Sending Golfers to the Starter:

1. Remind your players that they will be using the [OHSAA Golf App](#) to provide **Live Scoring** and the **PAPER** scorecard will be the official scorecard.
 - A. Before sending them to the tee, have them log in to the [OHSAA Golf App](#).
 - B. If they don't have the app or it doesn't load, tell them to relax and make sure they keep the **PAPER** scorecard.
 - C. When they touch on an event they should see a menu with a **Score Round** button if the email address they logged in with matches their account.
 - See **For Golfers to Enter Scores** below if there's a problem.
 - D. They should see all players in their group with boxes for the player they are assigned to mark.
 - E. When the **PAPER** scorecard is distributed, make sure they receive the correct scorecard.
 - F. If they have trouble, you or any coach will be able to assist them.
2. The **PAPER** scorecards will be the official card and any errors in the [OHSAA Golf App](#) will be corrected.
 - A. At the end of the round, all players will report to the scoring table with their device and the **PAPER** scorecard.
 - B. Remind them to resolve all rules disputes and questions before signing the scorecard.
 - C. Then review and confirm the hole-by-hole scores before signing and attesting the official card.

For Golfers to Enter Scores:

1. Before the start of a match or tournament have them log in to the [OHSAA Golf App](#).
2. When they touch on an event they should see a menu with a **Score Round** button if the email address they logged in with matches the email address on the **People/Golfers** list.
3. If the email address does not match and the button is hidden, tell them to log in with the email address listed in the **Export Golfer List**.
4. [iWanamaker](#) support recommends that the event manager exports the golfer list before the start of the event and provides a copy for the starters on each side.
 - A. Click on **EDIT EVENT | People | Golfers | Export Golfer List** to generate the file.
 - B. Before printing you might want **AutoFit Column Width** and sort **Alphabetically by Team** and **Low to High by Seed**.

	A	B	C	D	E	F	G	H	I
1	First Name	Last Name	Email	Seed	Team				
2	Kara	Milligan	km562727		5 Versailles				
3	lauren	wietholter	olivialow9		4 Versailles				
4	Lauren	Jay	laurenjay1		3 Versailles				
5	Emma	Garrison	emmakay2		2 Versailles				
6	Ella	Porter	ellaporter2		1 Versailles				
7	Catie	Timm	catietimm		5 Urbana				
8	Rylie	Daniels	ryliedaniel		4 Urbana				
9	Taylor	Myers	myersharn		3 Urbana				
10	Lauren	Turner	lturner050		2 Urbana				
11	Aubrie	Burnside	23aubrieb		1 Urbana				
12	Madison	Pleiman	26pleiman		5 Fort Loramie				
13	Laura	Gusching	lauragusch		4 Fort Loramie				
14	Carlie	Goubeaux	goubeauxc		3 Fort Loramie				

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- C. Print and give a copy to the starter so that they can troubleshoot any issues at the first tee.
5. If all golfers are **i-swoshed** on the **People/Golfers** page and a golfer doesn't see the **Score Round**, the reason will be because **they are not logged in with the correct email**.

To Score Event as a Manager:

1. On your browser, click **EDIT RESULTS | Select a Pairing... or Select a Team... | Enter Scores**
2. On your phone, use the [OHSAA Golf App](#) | click **Score Round** | Select a golfer | **Enter Scores**
3. After the round, on your browser, click the **save to the cloud** button to save the information in each row, or click the **lock** button to save and lock a round.
4. To close a round, click on the **EDIT EVENT** text above and navigate to the **Rounds** step. You will see either "**Close this round**" or "**Open this round**". Simply click the text to initiate the process.

For [Baumspage Support](#) or help getting started with [iWanamaker](#) call, text, or e-mail:

Gary Baumgartner: 513-594-6154	Terry Young: 740-517-0195	Ken Baumgartner: 419-654-5849
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For OHSAA Golf app/iWanamaker Support:

Email Support: support@iwanamaker.com	Phone Support: (720) 984-2379
Monday - Friday from 6AM to 9PM MST	Monday - Thursday from 6AM to 6PM MST