

## ONLINE TICKETING:

- Given the Governor's order regarding capacity restrictions at venues, along with other rationale, the OHSAA will be utilizing HomeTown Ticketing for all levels of the post season events, in all sports.
- With that, we will be providing you with all of the detailed information you need, and are here to assist every step of the way! Listed below is the overview of how this process will work:
  - The OHSAA and HomeTown Ticketing will work collaboratively to set up each sporting event on the ticketing platform ([www.ohsaa.org/tickets](http://www.ohsaa.org/tickets)).
  - Once teams are listed for an event, each athletic director for the participating schools of that event will receive an email with specific instructions and a personalized code for their team. This code will be shared with the participants families so they can login and purchase up to the allotted ticket amounts based on venue capacity limitations.
  - Families will have a select time to purchase tickets, and that window will close prior to the event occurring. Therefore, because of the way the Governor's order is currently worded, there will be no gate/walk up tickets sold.
  - ALL YOU HAVE TO DO as the tournament/site manager:
    - Secure your site as best as you can (I know this may be challenging at parks for CC or at a golf course). Because of Covid restrictions as well as crowd control, the more you are able to set up a flow of traffic into and out of your event the better.
    - Have a person(s) at your point(s) of entry that has an android or IOS device (cell phone, tablets, ipad, ipod touch) with connectivity (cell service or wifi).
    - Download the App (instructional video: <https://vimeo.com/447343758> and attached FAQ sheet to help answer device questions).
    - We will send the login information for your event to plug into the App once we populate the events and sites.
    - Scan Away – that's it!!
  - All financial information for the ticket sales will be collected in the system and taken care of for you!

In addition to the information provided above, HomeTown Ticketing will be offering webinars to help you get more familiar with the product/process: [https://us02web.zoom.us/webinar/register/WN\\_jaoWX1kxSAS6QlJmrB4GyQ](https://us02web.zoom.us/webinar/register/WN_jaoWX1kxSAS6QlJmrB4GyQ)

## Questions for tournament manager/site hosts:

- Jacki Windon (OHSAA Assistant Director of Operations) – office: 614-549-6973 / cell: 330-814-7436 / [jwindon@ohsaa.org](mailto:jwindon@ohsaa.org)
- Blake Lantz (HTT OHSAA Support and Event Management) – office: 1-866-488-4849 / cell: 614-907-0515 / [blake.lantz@hometownticketing.com](mailto:blake.lantz@hometownticketing.com)

## Questions from fans/participating schools inquiring about tickets:

- 1-866-488-4949
- [fansupport@hometownticketing.com](mailto:fansupport@hometownticketing.com)
- There will be a "live chat" feature on the ticket purchasing site ([www.ohsaa.org/tickets](http://www.ohsaa.org/tickets)) that you can direct people to as well