

## 2023 Asp Winter Classic

North Ridgeville Academic Center, January 7, 2023

Entry window opens **8:00 PM, Fri. Dec 30**. Closes precisely: **7:00 PM, Thur. January 5**

**EXTRAS WILL BE ACCEPTED TO FILL WEIGHT CLASSES TO AN EVEN NUMBER (6,8,10,12,15/16)**

The seed nominations based on the stated seeding criteria will be posted at [www.baumspage.com](http://www.baumspage.com) by 8:00 PM, Thursday, January 5th. Any challenges to the posted seeds should be e-mailed to Rick Twining ([ricktwining@gmail.com](mailto:ricktwining@gmail.com)) by 10 AM, Friday, January 6th. The final seed nomination list will be updated and posted again by NOON on Friday, Jan 6<sup>th</sup>.

**ALL CHANGES MUST BE MADE BY NO LATER THAN 6:30 PM FRIDAY NIGHT. AFTER THIS TIME, IF A WRESTLER CHANGES WEIGHT CLASS, THERE IS NO GUARANTEE THAT THERE WILL BE SLOT AVAILABLE. A SCORING WRESTLER CHANGING WEIGHT CLASSES WILL NOT BUMP A NON-SCORING WRESTLER. WE WILL ACCEPT EXTRAS TO FILL WEIGHT CLASSES TO 6, 8, 10, 12 OR 15/16 PER WT.**

1. **Entries must be submitted using the Online Entry Form at [www.baumspage.com](http://www.baumspage.com)!**
  - a) Create your account early and enter your master alphabetic roster.
2. **Please note the following changes on [baumspage.com](http://baumspage.com)!**
  - a) All User Accounts from 2020-2021 were retained, but the associations with the schools and teams were cleared.
  - b) After login, the coach will be able to add multiple teams/sports/genders to the same account!
3. Go to **[www.baumspage.com](http://www.baumspage.com)** and click **Online Entries** or **Login** to access your account.
  - a) If you did not have an account last year, use **Apply** to create your account.
  - b) If you had an account last year, you can login using that e-mail address and password.
    - i) **Please note: Passwords are case-sensitive!**
    - ii) If you don't know your password, click the **Forget your password?** link to have a temporary password e-mailed to you.
4. Use **My Sports | Select Teams** to select your school from the drop-down list.
  - a) Click **Get available Teams**, select your team, and then click **Make me the Coach**.
  - b) If your school is not listed or somebody else has already claimed your team, use **My Tools | Online Help** and submit the appropriate Help Request.
5. Use **My Sports | Wrestling | Modify Athletes** to enter your athletes on your alphabetic roster.
  - a) You may enter athletes one at a time by entering first name, last name, and grade, then **Add Athlete**.
    - i) Type all names in upper and lower case. \*Please check all entries carefully!
  - b) Or you can import your complete roster by pasting them from an Excel file. Use one row per athlete: **First Name, Last Name, and Grade**. Highlight and paste into textbox, then click **Import Athletes**.
6. Use **My Sports | Wrestling | Submit Rosters** to enter them in a tournament.
  - a) Select your team | click **Get Available Events** | Select an event | click **Get Roster**.
    - i) For each weight class, click on **None** and select the athlete from the drop-down list.
    - ii) If appropriate, enter seeding information as requested. Leave blank if not up for seed!
  - b) Click **Submit Roster** to save. Use **Get Printable Roster** to print a copy for your records.
  - c) If a name or grade is not correct or an athlete is missing, use **My Sports | Wrestling | Modify Athletes** to make the correction, then submit your entries again.
7. **Event Rosters can only be submitted or corrected while the "Entry Window" is open!**
  - a) The window closes automatically **precisely at the time and date** listed.
  - b) **Submit Rosters** early and return to make changes **anytime before** the window closes.
  - c) Entries **cannot** be edited or submitted online **after the window closes**.
8. **If there are any problems with the Online Form**, click the **Contact Us** link and submit a **Help Request**.
  - a) **Please allow up to 8 hours for a response! \*Most responses will be in less than 4 hours.**
  - b) Call Gary Baumgartner at 513-424-6201 or Rick Twining at 440-724-1404 if you need immediate help.