

To: BBC Athletic Directors
Junior High Track Coaches

From: David Meuleman, Meet Manager (dave@meuleman.us)

Re: BBC Track Meet

The 2018 Buckeye Border Conference Track Meet is scheduled for May 3 at Montpelier. We would like to forward the following items of advance information. **Items of special concern are in bold.** Changes from previous years have been underlined.

1. The meet will be run according to OHSAA tournament guidelines. Please note item 7 concerning entry marks.
2. Each school is to provide two adult judges. Please forward the names of these meet officials to me by May 1 so that they may be included on the pass list.

School	Official #1	Official #2
Edon	Shot Put	Shot Put
Fayette	Clerk	High Jump
Hilltop	Clerk	Discus
Montpelier	FAT Operator	FAT Operator
North Central	Long Jump	Long Jump
Pettisville	Discus	Discus
Stryker	Pole Vault	Pole Vault

All officials should report 30 minutes before the start of the event to receive instructions from the head event judge, who will be a registered official. Your volunteer officials play an important part of making the meet run smoothly and may be asked to make judgement calls such as where a shot put or discus landed. While some knowledge of the event is helpful, it is not required as the registered official assigned to each field event will make any necessary rules-based rulings. The meet manager will provide the clerks with the instructions to tell the competitors before releasing them to the starter. **Please do not assign students.** If no other adults are available, coaches will be asked to help.

3. Representatives from each school are asked to serve on the hurdle crew. These may be students/athletes. Each school is responsible for placing and removing the following hurdles:

School	100/110	200
Edon	3-4	2
Fayette	5-6	3
Hilltop	7-8	4
Montpelier	*	*
North Central	9-10	5
Pettisville	1-2	1
Stryker	*	*

* Montpelier and Stryker will each furnish a "runner" for the clerks in the prelims and the finals.

4. Field events will start at 4:30 PM with the following events. The opposite gender will be called upon the conclusion of these events.

Boys: Shot Put, High Jump, Pole Vault

Girls: Discus Throw, Long Jump

Every competitor in the Discus, Long Jump, and Shot Put will receive three preliminary trials. The best 7 qualify for finals where three additional trials will be competed. Places will be determined by the best mark from any of the six attempts.

Long Jump preliminaries will be a 45 minute open pit for each gender. No more than 1 attempt may be taken by any individual during the final 15 minutes.

5. Semi-finals in the running events will begin at 5:30. Semi-finals will be run in two heats per event, depending upon entries. The winner of each heat and the next best six (6) times from any heat will advance to the finals. If the number of contestants entered in any event is equal to or less than the number of lanes on the track, semi-finals will not be run for that event.

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| 1. Girls 100m Hurdles | 2. Boys 110m Hurdles |
| 3. Girls 100m Dash | 4. Boys 100m Dash |
| 5. Girls 200m Hurdles | 6. Boys 200m Hurdles |
| 7. Girls 200m Dash | 8. Boys 200m Dash |

6. Finals will begin 20 minutes after the last semi-final race. They will be run in the order provided by the OHSAA. If entries dictate, sections will be run in the 400m Dash, with the faster runners being seeded into the last section.

7. Entry forms and rosters must be submitted via Baumspage **by 8:00 PM on Tuesday, May 1.** Please include on your online roster any eligible athletes who may compete. In accordance with OHSAA tournament entry procedures, please include a mark for seeding purposes. For running event entries, please enter the **best time actually run this season.** Field event entries should include the **most consistent height or distance this season**, not necessarily the athlete's best mark.

Heat sheets will be posted on Baumspage on Tuesday evening. Please double check your entries ASAP. Prompt corrections due to "technical difficulties" will be honored (e-mail dave@meuleman.us if entries are incorrect or missing). Events may get re-seeded if a correction causes a change in the number of heats/sections to be run or creates a substantial advantage or disadvantage.

8. Please observe entry limitations carefully when making entries and substitutions. An athlete cannot compete in more than three (3) events during the meet. (Preliminaries and finals are not separate events.)

9. Substitutions may be made using any eligible athlete until the field is closed (second call for the event). You will not be able to enter or substitute more athletes than were originally entered in the event (i.e. you may not make late entries -- just substitutions).

If you know of scratches or substitutions before noon on meet day, please e-mail David Meuleman (dave@meuleman.us). I will attempt to e-mail everybody the most up-to-date "meet program" that I can before I leave for the track..

After noon, substitutions may be made using a scratch/substitution form and submitting it to the clerk for all track events or to the event judge for field events. This may be done at any time until the field closes (2nd call for that event). **Please turn in forms for scratches as well as substitutions.**

10. Coaches are asked to pick up packets from the meet manager upon your arrival at the meet. The packet will contain:
 - a. A sportsmanship/uniform/equipment/entry limitation verification form. Please complete this and give it to the meet manager.
 - b. A pole vault weight verification form if you have vaulters entered. You may put both girls and boys on the same form. Please give the completed form to the pole vault judge.
 - c. A few scratch/substitution forms (see item 9). If you need more, please ask.
 - d. Two "meet programs" per school.
11. Please remind your athletes:
 - a. They must know the order of events and when they run.
 - b. They must report by third call or they will be withdrawn without replacement.
 - c. They need to listen carefully to the clerk. Instructions will not be repeated at the starting line or the exchange zone. Exchange zone umpires may not have lane assignments readily available.
 - d. The penalty for a single false start is disqualification from the event; runners must become motionless on the "set" command.
 - e. **No spikes longer than 3/16" will be permitted.**
 - f. The games committee has approved the FAT operator to recall races in case of failure. An air horn will be sounded from the press box if this is necessary.
 - g. No chalk markings on the track or runways/approaches. Tape may be used in the high jump and tennis balls should be used to mark exchange zones.
12. Relay cards will not be used. The clerk will have the names of the four relay members submitted via Baumspage. Please use a substitution form if you wish to change a member of the relay. Relay teams should bring batons with them when they report.
13. Calls will be made by event, not by gender. Please remind both boys and girls to report when their event is called.
 - a. Field events report to the event judge at the field event venue.
 - b. 200m Dash and 200m Hurdles report to the infield near the starting lines for those events.
 - c. All other running events report to the bullpen at the southeast corner of the track (near the 100m/110m starting line).
14. Please carefully observe the **8:00PM on May 1 entry deadline**. Baumspage will lock entries precisely at that time.

Good Luck to All!